

Risk Assessment: re-opening after lockdown

Stanmore Chapel Sunday meetings

Assessment carried out by: *Chris Tapp*

Date of next review: *Ongoing*

Date assessment was carried out: *January 2021*

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|--|--------------------------------------|---|---|--|-------------------------------|------|
| Covid-19 infection upon arrival / departure | Anyone can be affected by the virus. | <ul style="list-style-type: none"> - Someone will be stationed near the door to monitor the flow of people and ensure there is no build up and asked to queue if needed. - Everyone will be provided with hand sanitiser on arrival. - People dismissed in order at the end. - There will be no staying and chatting after the service. | | Chris Tapp to ensure a door steward available each week. | Weekly | |

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| Covid-19 infection during service | Anyone can be affected by the virus. | <ul style="list-style-type: none"> - Chairs will be spaced out with 2m spacing. - There will be no singing. - Capacity will be limited to ensure social distancing is maintained. | Ensure proper signage is present informing people of guidance and public health advice. | Chris Tapp | Ongoing | |
| Covid-19 infection from surfaces | Anyone can be affected by the virus. | <ul style="list-style-type: none"> - People will be encouraged to bring their own Bibles. We will not provide service sheets. - The building will be thoroughly cleaned before every use. - Toilets will be open but we are encouraging people where possible to avoid using the facilities at the Chapel. | <p>Ensure cleaning is done to a high standard and prior to every meeting.</p> <p>Ensure that any Bibles that are used are put into quarantine for at least 6 days.</p> <p>Ensure toilets are well stocked with paper towels and anti-bac soap.</p> | Chris Tapp (& cleaning team) | Ongoing | |

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|--------------------------|---|--|---|---|-------------------------------|------|
| Car park accident | People crossing the car park to access the hall | Someone will be stationed in the car park. | | Chris Tapp to ensure someone lined up each week | Weekly | |
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More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/